



THOMAS M. WERNERT CENTER

FOR MENTAL HEALTH RECOVERY & SUPPORT

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wernertcenter.org

Minutes

Board of Trustees, Thomas M. Wernert Center (TMWC)
Tuesday, May 24, 2022, Board of Trustees Meeting
4:30 pm – Thomas M. Wernert Center

Call to Order – Lisa Urrutia called the meeting to order at 4:37 p.m.

Roll Call – Evamae LaVoy

Trustees Present

Jesse Baum, Taylor Burns, Tim Cummins, Amanda Denniss, Georgia Humbarger, Evamae LaVoy, George Monger, Theresa Nelson, Deborah Riley-Jackson, Lisa Urrutia.

Excused - Warren Frary

Staff Present

Patti Robb, Executive Director, Tonalee Tucker, Finance and Operations Director, and Debbie Wawrzyniak, Administrative Assistant

Recognition of Visitors and Staff

- TMWC Members
Jonathan White, Troy Deters, Brian O'Connor (MHRSB Board Member), Meon Allen, and Shirley Crane
- TMWC Staff
Callie Dahnke (Peer Education Program Specialist)
Katie Phillips (Peer Education Program Director)
Chloe Szakovits (Communications Specialist)

Thomas M. Wernert Center Mission Statement was read by Theresa Nelson

Approval of April 26, 2022, Board Meeting Minutes

Lisa presented the minutes for approval from the April 26, 2022 board meeting.

Amanda Denniss made a motion to approve the April 26, 2022 minutes, seconded by Georgia Humbarger. The motion was unanimously approved.

Committee Reports

Finance Committee – George Monger

- Financial Committee met on May 16 to review April Financial Statements
- Donations made during that time is \$500 from Oswald Co.
- Total Income is \$128,316 budget \$127,475 over budget by \$841. YTD we are over income budgeted by \$92,068.
- Payroll is low due to open positions, employee on unpaid leave, and other issues.
- Staff expenses are low this month.
- Spring Dinner for members was held.
- Program supplies are currently under budget but will be used by end of year.
- Finalizing Marketing Contract
- Building Expenses include spring clean-up of property, HVAC repair, replace light in restroom, freezer repair and drain trap cleaned in Art room.
- General operating includes marketing campaign, billboards, TV spots, etc. for mental health month. Set up costs for new copy machines and CIT training.
- Total expenses for April are \$134,620 budget 161,495 under budget by \$26,875. YTD we are under budget by \$125,707.

George Monger made a motion that the Board of Trustees approve the April treasurers report as presented in the May 24, 2022 board meeting packet. Evamae LaVoy seconded the motion. The motion was unanimously approved.

Governance Committee – Lisa Urrutia

- Elections
 - Deborah Riley Jackson and Amanda Denniss were presented as candidates for President and Vice President. Deborah was asked to leave the room while discussion took place.
 - George Monger voiced concern that the Executive Committee did not have an opportunity to discuss the candidates in advance of their nomination or voting.
 - It was determined that there was confusion between what and who constitutes the Executive Committee and the Governance Committee.

- Discussion revolved around reviewing the Code of Regulations to make clear the difference between the Executive Committee and the Governance Committee.
- Lisa opened the floor to any additional nominations for the positions and Theresa Nelson nominated herself for the Vice President. There were no additional nominations for President.

Lisa Urrutia moved that the Board of Trustees vote to elect Deborah Riley-Jackson as TMWC Board President, effective June 1, 2022. The motion was unanimously approved.

- Amanda Denniss and Theresa Nelson were both asked to state why they are interested in the Vice President position. Both were then asked to step outside while the board discussed and voted.
- Discussion focused on each candidate's years of involvement and volunteering. It was agreed that both were excellent candidates, but one clearly had more years on the board.

The Board of Trustees unanimously voted to elect Amanda Denniss as TMWC Board Vice President.

- Voting Member Trustee – replacement of Tammy Hochradel who resigned from Board.
- Five members applied to serve on TMWC Board as a “Voting Member” Trustee. The following process will be followed for this election.
 - Nominee will be scheduled for an individual interview by members of the Governance Committee.
 - Recommendations will be mailed with the June 28 Board Materials.
 - Elections will be held at the June 28 Board of Trustees meeting for one member to replace and finish the board term for Tammy Hochradel.
- Committee chart included in packet
- Record Retention and Destruction Policy Review (annual)
 - Discussion on the policy was held and determined that the policy should be updated. A vote was tabled until a later meeting.

Program Committee – Jesse Baum

- Scheduled to meet June 16, 2022.
- Program Committee is to assess and evaluate current programs. Looking to support and identify along with prioritizing.

Development and Communications Committee – Tim Cummins

- Committee met on April 19 at TMWC.
- Celebrity Wait Night was a huge success as it was a sell-out.
- The \$50,000 Lovell Foundation grant has not been confirmed as of yet.
- In addition, we are looking to launch an annual campaign – possibly in May, which is Mental Health Month.
- Channel 11 and billboards are up and running.
- Next meeting is Tuesday, June 14, 2022.
- The committee will meet bi-monthly.

Executive Director’s Report – Patti Robb

Development

- Closed Friday (Staff retreat) and Monday May 30, Memorial observed.
- Board of Trustee retreat is scheduled for August, details to follow.
- Closed Monday June 20, 2022 (Staff DEI training).

Communications

- 2nd Annual Parking Lot Party, July 1, 2022
- May Newsletter is produced and in the mail.

New Business

- Year-end purchases – Tonalee Tucker presented large purchase items (see attached).

Jessie Baum made a motion that the Board of Trustees vote to approve “Year-end expenses” maintenance and repairs. Tim Cummins second the motion, the motion was unanimously approved.

- Attorney applied for credits which total \$58,614 will notify MHR SB about credit. If allowed to keep will apply to mortgage.
- Concerns: Building-front pillar has hole in it, gazebo wood split in post, and bee’s going under siding up front.

Meeting Adjourned @ 6:28 p.m. by Lisa Urrutia