



THOMAS M. WERNERT CENTER

FOR MENTAL HEALTH RECOVERY & SUPPORT

Minutes

Board of Trustees, Thomas M. Wernert Center
(TMWC) Tuesday, March 28, 2023,
TMWC Classroom – 4:30 p.m.
(Amended request 4-25-23)

Call to Order – Deborah Riley-Jackson called the meeting to order at 4:35 p.m.

Roll Call – Evamae LaVoy.

Trustees Present

Jesse Baum, Amanda Denniss, Troy Deters, Tim Cummins, Warren Frary, Henry Hartford, Georgia Humbarger, Evamae LaVoy, George Monger, Deborah Riley-Jackson.

Staff Present

Patti Robb, Executive Director (virtual), Tonalee Tucker, Finance and Operations Director, and Debbie Wawrzyniak, Administrative Assistant.

Recognition of Visitors and Staff

- TMWC-Members: Beatrice Beane, Beverly Henson-Brooks, Gwendolyn Hoskins, Theresa Nelson, and Brian O'Connor.
- TMWC Staff: Carol Johnston, Katie Phillips, and Stacey Stubblefield.

Thomas M. Wernert Center Mission Statement was read by Troy Deters.

Approval of February 2023, Board Meeting Minutes

Deborah Riley-Jackson presented the minutes for approval from the February 2023, board meeting.

Deborah Riley-Jackson made a motion to approve the February 28, 2023, minute as presented in the March 28, 2023 Board meeting packet. Amanda Denniss seconded the motion. The motion was unanimously approved.

Committee Reports

Finance Committee – George Monger

The committee met on March 20, 2023, to review February 2023 Financial Statements.

February 2023 Profit & Loss Statement (included in packet)

- MHRSB Employee Retention & Recruiting grant, and OHMHAS Outreach Grant are separated. Employee Retention & Recruiting is below budget.
- Donations are below budget.
- Total income for February is \$133,433 under budget by \$7,358 and YTD under budget by \$17,333.
- Payroll expense is a difference of \$41. Right on target for the month
- Staff expenses are under budget, due to training.
- Building expense is up due to repairs (insulation and window repairs).
- Total expenses were \$130,972, under budget by \$8,835, with \$1,477 to the good for the month; YTD is \$120,448 better than budgeted due to timing.

Question: Did February budget include Habitec Security proposal? It does not but we will discuss further.

George Monger made a motion that Board of Trustees approve the February 2023, Financial Budget Statements as presented in the March 28, 2023 Board meeting packet. Warren Frary seconded the motion. The motion was unanimously approved.

Governance Committee – Deborah Riley-Jackson

Patti Robb and Deborah Riley-Jackson are meeting with a potential board candidate. An update will be sent before next board meeting. Still in need of another trustee. An attorney would be a good addition to the board.

- Discussion if ABLE had any available or leads. If anyone has a person in mind please forward inquiry to either Deborah Riley-Jackson or Patti Robb.

Program Committee – Jesse Baum

Jesse Baum, Wendy Shaheen, and Patti Robb met on Monday, March 27.

- First Wednesday evening program was held March 22, 2023. Attendance was approximately 10, including staff.
- Future program dates are April 19, 2023 and May 24, 2023.
- Committee will re-evaluate to determine future plans
- Committee will meet on Monday ~~May 1, 2023~~ May 8, 2023 at 4:15 p.m. at TMWC.
- Included in packet was program statics that showed times met, and attendance for tracking purposes.

Development and Communications Committee - Tim Cummins

Committee met February 28, 2023.

- Advocacy and Outreach training was held with members to help educate on how to express and share publicly about TMWC.
- First advocacy project was a successful collection of food items for donation to the food bank.
- Outreach training for board members will be scheduled.
- Community Health & Resource Fair is Friday May 5, 2023 from 9:30 a.m. to 2:00 p.m. Postcards are being mailed to members and the community. If any board member is available during that time please come to support and/or volunteer.
- Video for use in the marketing campaign will finish up this week. Campaign is part of Outreach Grant and will kick off in May.
- Heart and Soul Celebrity Wait Night is Tuesday May 9, 2023 from 6:00 to 9:00 p.m. Get your ticket before it is sold out.
- Next meeting to be announced.

Unfinished Business – Tonalee Tucker - Revised - Habitec Security Proposal

- Because the current panel is not big enough to accommodate the additional glass breaks previously approved by the board, Tonalee Tucker presented a new quote.
- The new quote includes the cost of an updated panel to be installed along with an increase for installation, monitoring, and monthly maintenance fees.
- Total cost with the new panel is \$4,907 with an additional monthly maintenance and monitoring fee of \$63.23/month or \$760 for the year. The \$63.23 is in addition to what is currently being paid.
- The upgrade will allow use of a phone app to set the alarm and receive immediate notice of any problem without having to wait for Habitec to call.
- The new proposal does not affect the current budget if paid from the Capital Account, although our cash flow is sufficient to cover the cost.

Deborah Riley-Jackson made a motion to allow Habitec Security to complete installment of wired glass breaks, expander, and panel in the building. Amanda Denniss seconded. The motion was unanimously approved.

Executive Director's Report – Patti Robb

- Neil Powell – Expressive Art Coordinator has submitted his resignation effective Friday March 31, 2023. We are excited and happy for him and sad for us. He will be missed.
- Advertising for Expressive Art Coordinator and Activities Specialist are currently posted.
- Staff training and development and Community Relations activities continue.
- Recent staff training included role playing with Issues Box Theater.
- MHRSB Peer Support Training was a week long and held at TMWC.

- TMWC Fitness Coordinator attended American College Sports Medicine and Fitness Training in Washington DC.
- Patti Robb will be attending an Inclusion Advisory Council Meeting on Thursday at the MHR SB.
- The MHR SB Annual Recognition Breakfast is scheduled for May 1, 2023 @ 8:30 a.m. at the Toledo Club. Anyone interested in attending please let Tonalee Tucker know.
- Let's Talk About It – Wednesday evening program wasn't a huge turnout but the participation of those in attendance was great.
- Health and Resource Fair will host approximately 20 vendors.
- Mercy Health was in on Friday for health screenings and members took advantage of their service.

Discussion:

- A question was asked about replacing those peer supporters who have left. Patti stated that the various part-time peer supporter positions have been replaced with two fulltime peer supporters.

Executive Session – TMWC Board of Trustees - Executive Director's Evaluation

Deborah Riley-Jackson made a motion to move into Executive Session to discuss personnel related matters at 5:04 p.m. Evamae LaVoy took roll call prior to Executive Session beginning as follows: Deborah Riley-Jackson/I, Jess Baum/I, Henry Hartford/I, Amanda Denniss/I, Tim Cummins/I, Georgia Humbarger/I, George Monger/I, Troy Deters/I, Evamae LaVoy/I, and Warren Frary/I. Tim Cummins seconded. The motion was unanimously approved.

Board resumed open meeting at 5:22 p.m.

New Business

- *Jesse Baum made a motion to make Executive Director's evaluation summary and raw data available to board members upon request. Evamae LaVoy seconded. The motion was unanimously approved.*

Open Session

Meeting Adjourned @ 5:25 p.m. by Deborah Riley-Jackson