



**THOMAS M. WERNERT CENTER**

FOR MENTAL HEALTH RECOVERY & SUPPORT

**Minutes**

Board of Trustees,  
Thomas M. Wernert Center (TMWC)  
Tuesday, June 27, 2023

**Call to Order** – Deborah Riley-Jackson called the meeting to order at 4:26 p.m. Vice-President Amanda Denniss chaired the meeting.

**Roll Call** – Troy Deters.

**Trustees Present**

Jesse Baum (Phone), Tim Cummins, Raina Dawson, Amanda Denniss, Troy Deters, Warren Frary (phone), Henry Hartford, Crystal Heft, Georgia Humbarger, George Monger, and Deborah Riley-Jackson.

**Absent** – Evamae LaVoy (excused).

**Staff Present**

Patti Robb, Executive Director (virtual), Tonalee Tucker, Finance and Operations Director, and Debbie Wawrzyniak, Administrative Assistant.

**Recognition of Visitors and Staff** - none

**Thomas M. Wernert Center Mission Statement** was read by Tim Cummins.

**Approval of May 2023, Board Meeting Minutes**

Amanda Denniss presented the minutes for approval from the May 2023, board meeting.

*Deborah Riley-Jackson made a motion to approve the May 23, 2023, minutes as presented in the June 27, 2023 Board meeting packet with amendments. George Monger seconded the motion. The motion was unanimously approved.*

## **Committee Reports**

### **Finance Committee – George Monger**

The committee met on June 19, 2023, to review May 2023 Financial Statements.

#### **May 2023 Profit & Loss Statement (included in packet)**

- MHRSB Employee Retention & Recruiting Grant was one-time only and end of year close out with recognition for all employees. OHMHAS Outreach Grant will vary from month to month.
- Individual & Corporate Donation we received over \$1,000 in memory of Lisa Urrutia's mother.
- Total income for May is \$157,767, budgeted was \$139,791 with \$19,976 over budget. YTD over budget by \$7,819.
- Payroll expense is up as Activities Specialist started.
- Transportation is higher due to van repairs –new tires and some minor repairs.
- Kitchen serving supplies had expense as we purchased a mixer and 2 floor mats.
- Building expense is \$8,706, budgeted was \$3,683. Amount over budget is due to tile & carpet cleaned and power washing of building and side walk.
- Total expenses were \$169,236, budget = \$139,353 with amount over budget due to new server, advertising/marketing and annual maintenance. Makes \$29,883 over budget in expenses. YTD is \$125,278 over budget.

*George Monger made a motion that Board of Trustees approve the May 2023, Financial Budget Statements as presented in the June 27, 2023 Board meeting packet. Tim Cummins seconded the motion. The motion was unanimously approved.*

Discussion: \$100,000 was placed into Key Bank seven month CD as discussed at previous meeting. Policy is being worked on and should be ready by next meeting.

### **Governance Committee – Deborah Riley-Jackson**

- Welcome to Raina Dawson and Crystal Heft, new TMWC board members.
- **July Board Meeting** is cancelled.
- Next board meeting is scheduled August 22, 2023 and will be followed by the annual board retreat. Details and directions will be sent prior to meeting.

### **Program Committee – Jesse Baum (via video)**

Next meeting will be scheduled sometime in September.

### **Development and Communications Committee – Tim Cummins**

Committee met June 14, 2023. Next meeting is August 9, 2023 at 4 p.m. at TMWC.

Upcoming events where TMWC will have a presence include:

- African American Festival, Saturday, July 15 from 11 am-4 pm at Nelson Grace Park
- Let's Get Moving Toledo, Thursday, July 20 from 6-8 pm at the Manhattan Marsh
- It's All About Love JPO Foundation Tennis Charity Event – Saturday, July 22 from 11:30a.m-5 p.m. at the TWOS Athletic Club
- Toledo PRIDE – Saturday, August 19 in Downtown Toledo

### **Unfinished Business – Tonalee Tucker**

- Chair rail to be installed June 28, 2023
- No date yet for Glass break installation.
- Server is here. Will schedule install

**New Business – None**

### **Executive Director's Report – Patti Robb**

#### **Personnel**

- Jodee Snyder, new Activities Specialist

#### **Staff Development/Community Relations**

- Staff Retreat – Allyship, Recognition, and Strategic Plan.
- All staff are now trained in CPI (Crisis Prevention Institute).
- Four staff attended the Mental Health America Conference June 7 through 11 in Washington, DC.
- Three staff and two members are now trained as Mental Health First Aid presenters and will be providing training to members and to the community.

#### **Program**

- Willard Suitcases Musical Scheduled for tomorrow.
- Members have attended several outings, including fishing, Mud Hens, and Toledo Zoo.
- Mercy Health Nurses have been here once a month, providing health assessments including blood pressure and glucose checks.
- Mercy Health Mobile mammography scheduled for July 31 and August 14
- Let's Talk About It scheduled for Wednesday, July 26 and Wednesday, August 23.
- TMWC is participating in Toledo Litter League this summer. Members and staff will pick up trash around campus every Thursday at 10 a.m. through August.

#### **Development & Communications**

- Lovell Grant for \$50,000 approved.

## **Open Session –**

Raina Dawson asked how many member attend an outing. Patti stated approximately eight to ten, depending on the event, how many signed up, and cost.

**Meeting Adjourned @ 4:58 p.m. by Amanda Denniss**