



THOMAS M. WERNERT CENTER

FOR MENTAL HEALTH RECOVERY & SUPPORT

208 W. Woodruff Ave. | Toledo | OH | 43604 | 419.242.3000

wernertcenter.org

MEMO

TO: Board of Trustees, Thomas M. Wernert Center (TMWC)
FROM: Lisa Urrutia, President
RE: Tuesday, January 25, 2022 Board of Trustees Meeting
4:30 pm – Thomas M. Wernert Center

Please find the following with this packet:

- Agenda for the January 25, 2022, Board meeting
- Minutes from the November 23, 2021 Board meeting.

We will have additional materials available at the meeting, including financial statements for November and December. The Finance Meeting was cancelled due to staff illness and will take place on January 24.

Please let me know if you plan to attend the board meeting. If you are a member who will need a ride home, please let me know that as well. You can email me at probb@wernertcenter.org or call 419-242-3000, ext. 112.

Supported By:



Thomas M. Wernert Center – Board Meeting Agenda
Tuesday, January 25, 2022
4:30 pm – Thomas M. Wernert Center Clubroom

Call to Order – Lisa Urrutia

- Welcome New Board Members

Roll Call – Evamae LaVoy

Recognition of Visitors –

Thomas M. Wernert Center Mission Statement

“To improve the quality of life for persons living with a mental illness by offering hope and peer-driven programs which address recovery through education, advocacy and peer support.”

Approval of November 23, 2021, Board Meeting Minutes

1. *Motion to approve the November 23, 2021 Board Meeting minutes as presented in the January 25, 2022 board meeting packet.*

Committee Reports

Finance Committee – George Monger

- Treasurer’s Report – November and December 2021 Financial Statements.

The following motion is recommended to the Board of Trustees for approval:

1. *Motion for the Thomas M. Wernert Center Board of Trustees to approve the November and December 2021 Financial Statements as presented in the January 25, 2022 Board meeting packet.*

Governance – Lisa Urrutia

Unfinished Business – Lisa Urrutia

- Committee Assignments

New Business – Lisa Urrutia

Executive Director’s Report – Patti Robb

Open Session from Trustees/Visitors

Adjourn



THOMAS M. WERNERT CENTER

FOR MENTAL HEALTH RECOVERY & SUPPORT

208 W. Woodruff Ave. | Toledo | OH | 43604 | 419.242.3000

wernertcenter.org

Minutes

Board of Trustees, Thomas M. Wernert Center (TMWC)
Tuesday, November 23, 2021 Board of Trustees Meeting
4:30 pm – Thomas M. Wernert Center

Call to Order – Lisa Urrutia called the meeting to order at 4:40 p.m.

Roll Call – Evamae LaVoy

Trustees Present

Jenifer Brown, Amanda Denniss, Warren Frary, Tammy Hochradel, Georgia Humbarger, Evamae LaVoy, Theresa Nelson, Lisa Urrutia.

Trustee's Excused- George Monger, Taylor Burns

Staff Present

Patti Robb, Executive Director, Tonalee Tucker, Finance & Operations Director, and Shauta'u Berry, Administrative Assistant.

Recognition of Visitors

- Tim Cummins, potential board member
- Deborah Riley-Jackson, potential board member
- Jessie Baum , potential board member
- TMWC Peer Enrichment Program Leadership Class
Katie Phillips and Stacey Stubblefield, TMWC Staff
Lucy Diaz, Meg Vondrash, Janese Walters, Hailey Wymer
- Beatrice Beane

Thomas M. Wernert Center Mission Statement was read by Amanda Denniss.

Approval of October 26, 2021 Board Meeting Minutes

Lisa presented the minutes for approval from the October 26 board meeting.

Jenifer Brown motioned to approve the minutes and seconded by Amanda Denniss. The motion was unanimously approved.

Committee Reports

Finance Committee – Tonalee Tucker for George Monger

- Tonalee stated the Mental Health Recovery Services Board Allocation is closer with just a little favorable variance from the capital and training allocation.
- Grant income is getting closer to budget. It is still slightly low, but this will not last long.
- Slightly down on donations, however we are looking at GivingTuesday coming up next week, November 30, 2021.
- Total income for the month of October is \$128,275. This is under budget by not quite \$2,000
- Year-to-Date income is \$658,251. This is over due to all the additional money that was used for the capital items and trainings. Favorable variance of over \$133,000.
- Payroll expense is still under budget. We filled three (3) positions in September, but remain under budget from where we expected to be.
- Program supplies running low. This is normal for this time of year
- Total October 2021 expenses equal \$105,462, We budgeted \$130,000, leaving a favorable variance of \$25,000.
- We are showing a profit of just over \$22,000
- Year-To-Date expenses are \$494,768, slightly under where we expected to be.

Tammy Hochradel made a motion that the Board of Trustees approve the October 2021 Financial Statements as presented in the November 23, 2021 board meeting packet. Warren seconded the motion. The motion was unanimously approved.

Governance Committee – Lisa Urrutia

- Lisa Urrutia presented the nomination of Warren Frary for re-election as a voting member of the board of trustees.

Tammy Hochradel made a motion to re-elect Warren Frary to the Board of Trustees. Theresa Nelson seconded the motion. The motion was unanimously approved.

- Lisa presented the nomination of Tammy Hochradel for re-election as a voting member of the board of trustees.

Evamae LaVoy made a motion to re-elect Tammy Hochradel to the Board of Trustees. Theresa Nelson seconded the motion. The motion received majority approval.

- Lisa Urrutia stated this is technically her last month as a board member. However, she has agreed to stay on until the end of the first quarter. She also reminded the board that they agreed to keep the current officers in place until there are some additional member recruited, but they needed to take a vote.

Warren Frary motioned for the Thomas M. Wernert Center Board of Trustees to approve current officers - Lisa Urrutia, President, George Monger, Treasurer, and Evamae LaVoy, Secretary- remain in office through March 2022, or until new officers are nominated. Tammy Hochradel seconded the motion. The motion was unanimously approved.

Unfinished Business – Lisa Urrutia

- Updated copies of the Code of Regulations Section 7 Committee Structure were distributed. In addition, Patti called attention to the organizational chart that was requested in the previous board meeting.

New Business – Lisa Urrutia

- **December’s board meeting will be held on Tuesday, December 21, 2021 at 4:30 p.m.** This will be a holiday gathering that will include board members and TMWC staff. An invite will also be sent out to board members who left the board this year.

Executive Director’s Report – Patti Robb

Program/Members

New Hires

- Bianca Cortes-Ferreira – Full-Time Peer Supporter – Fluent in English and Spanish

Open Positions

- Peer Supporter – part-time

Diversity Matters Workshop for Members

- For Members – Tuesday, December 14
Two Sessions: 9:30 a.m. to 11:30 a.m. or 1:30 p.m. to 3:30 p.m.
Lunch Provided. Sessions are free, but space is limited.

Thanksgiving for Members

- We served 162 Bob Evans Thanksgiving Meals to members and staff. They were very appreciative

Holiday Hours

- TMWC is closed in celebration of the holidays and the New Year. Be sure not to include these in your time off:
 - Friday, December 24 and Monday, December 27
 - Friday, December 31 and Monday, January 3, 2022

Development

- Giving Tuesday postcard has been mailed. Donations are starting to come in. Envelopes are available for those who may want to give.
- Don't forget – if you shop **Kroger or Amazon Smile**, you can donate to TMWC. See the newsletter for instructions. Adding TMWC as your supporting agency does not cost anything.
- I submitted a request to Buckeye Broadband, as I did last year, for \$5,000 to help with Communications.
- We were not selected to receive the OhioMHAS Behavioral Workforce Retention Funding applied for in October.

Marketing Communications

- The December issue of 'Peer Connections' is completed and in the mail.
- Social Media: From **October 25 to November 19**, our Facebook page reached 1,905 people. During that same period, our Instagram reached 166 accounts. Our Current following: Facebook: 707 likes and 222 Instagram followers
- Both social media accounts are averaging 5 new followers a month.
- Stacey Stubblefield and I are working on inviting case managers from other agencies, including Unison and Zepf to tour the building and make a presentation on what we do and how to refer to us.
- Advertising Campaign is completed for now. Looking at results and how we can continue.
- Working on new brochure, member handbook, and member registration form.

Adjourned @ 5:35 p.m. by Lisa Urrutia