



Minutes

Board of Trustees, Thomas M. Wernert Center
(TMWC) Tuesday, December 20, 2022,
TMWC Classroom – 4:00 p.m.
Holiday Gathering with TMWC Staff – Clubroom – 5:00 p.m.

Call to Order – Deborah Riley-Jackson called the meeting to order at 4:07 p.m.

Roll Call – Evamae LaVoy

Trustees Present

Jesse Baum, Tim Cummins, Henry Hartford, Georgia Humbarger, Evamae LaVoy, George Monger, Deborah Riley-Jackson, Lisa Urrutia.

Trustees Excused: Warren Frary

Staff Present

Patti Robb, Executive Director, Tonalee Tucker, Finance and Operations Director, and

Recognition of Visitors and Staff

- Amanda Denniss, TMWC member and former board member
- Lucy Dias, TMWC member and former board member
- Kristin Osinski, TMWC Activities Coordinator
- Janese Walters, TMWC Membership Services Director

Thomas M. Wernert Center Mission Statement was read by Tim Cummins.

Approval of October 25, 2022, Board Meeting Minutes

Deborah Riley-Jackson presented the minutes for approval from the October 25, 2022, board meeting.

Deborah Riley-Jackson called for a motion to approve the October 25, 2022, minutes. Evamae LaVoy made the motion, seconded by Jesse Baum. Unanimously approved.

Approval of November 21, Annual Meeting Board Minutes

Deborah Riley-Jackson presented the minutes for approval from the November 21, 2022, Annual Meeting.

Lisa Urrutia made a motion to approve the October 25, 2022, minutes. Tim Cummins seconded. Unanimously approved.

Committee Reports

Finance Committee – George Monger

Financial Committee met on November 2022, to review October Financial Statements. Did not meet in December, will present those statements in January.

George stated the finance committee needs additional members for the committee.

- Total Income is \$130, 892 budget \$141,379 under budget by \$10,487. YTD we are under income budgeted by \$21,188.
 - Payroll is lower due to new employees hired.
 - Staff expenses include CPI Facilitator training along with two staff attending WRAP training, personnel ad for open positions, Directors attended OHMHAS summit in Columbus overnight, and new hire background & Drug screens. Staff development opportunities are sporadic.
 - Transportation cost is higher due to running two vehicles and fuel prices.
 - Food Service Program includes fresh fruit, yogurt and beverages in Clubroom. Supper Club resumed in October and there were two forums.
 - Contract labor includes audit work and Computer Support.
 - Building expenses include replacing outside faucet, installing access doors in attic in mezzanine to meet fire codes, stove hood inspection, HVAC preventative maintenance, and planted Arborvitaes to block sign ad balance of pond contract.
 - General Operating expense include the annual fire inspection and community relations covered by the additional funding from MHR SB.
 - Total expenses for October are \$123,924 budget \$146,626 under budget by \$22,501.
 - YTD we are under budget by \$68,622.

George Monger made a motion that Board of Trustees approve the October 2022, board meeting packet. Tim Cummins seconded the motion. The motion was unanimously approved.

Governance – Deborah Riley-Jackson

- *Deborah Riley Jackson motioned to go into executive session, seconded by Lisa Urrutia. The motion was unanimously approved. All visitors were asked to leave, with Patti Robb and Tonalee Tucker from staff asked to remain. Executive session adjourned at 4:30 p.m.*
- Deborah Riley-Jackson also welcomed Henry Hartford to the board of trustees.
- Deborah also discussed the success of the annual meeting. She was pleased with the number of people in attendance. Lisa Urrutia stated that coming to Friday Supper Club is a great way to get to know members.
- Deborah Riley-Jackson discussed the Executive Director review and stated it would be finalized in the early part of 2023.
- Patti Robb stated that she would send her 2023 goals to the rest of the board of trustees.

Program Committee – Jesse Baum

- Will get together with Patti and Wendy to determine meeting dates and times for the next year.

Development and Communications Committee – Tim Cummins

- Meeting with Chloe Szakovits, Communications Specialist, to determine direction for the Development and Communications Committee, as well as ongoing meeting dates and times for the next year.

New Business – Deborah Jackson Riley

- Henry asked for a description of what TMWC does for outreach. Patti described the planning efforts behind the new Outreach and Community Engagement grant from the MHRSB through OhioMHAS.
- Henry also asked about how the committees meet. Patti stated she would get with Henry regarding committees and how they work. There will be a board training soon.

Executive Director’s Report – Patti Robb

Personnel

Resignations:

- Bianca Cortes-Ferreira and Chelsa Jackson

New Hires

- Carol Johnson – Vehicle Driver
- Kristin Osinski – Activities Specialist
- Rob Cripe – Member Services Coordinator

Staff Development/Community Relations

- Met with Leadership Toledo – We are on their January Healthcare Tour
- Attended Lucas County Trauma Informed Care Coalition training – Katie & Patti
- Sarah Berendt made a presentation entitled ‘Getting to Our Roots: Peer Support and the Social Work Process’ to the National Association of Social Workers Ohio Conference.
- Ongoing relationship with NAMI – holding their Create Now art program at TMWC.
- Callie Dahnke and Donna Martin-Isard are now certified to facilitate WRAP.
- Neil Powell trained as a certified Zumba instructor. Neil was also highlighted in Toledo School for the Arts Newsletter as an Alum
- Staff Recognition – Used MHR SB Funding for Holiday Gifts

Program

- Began Wellness & Recovery Action Plan Classes (WRAP)
- Back to offering Men’s Peer – about 10 participants.
- Outings to Walleye Game, Manor House, and Tree Houses.
- Offering Computer Lab courses to interest members in technology.
- NAMI conducted Create Now art program at TMWC.
- Issue Box! Theatre introduced members to Storytelling

Development & Communications

- Final Halloween@Hensville - \$17,350
- GivingTuesday - \$4,500
- MHR SB Grant – Waiting on OhioMHAS - \$200,000
- The Mental Health Association of Lucas County CARE Fund of the Greater Toledo Community Foundation. - \$15,000
- Buckeye Broadband - \$5,000
- Local 12 Retirees - \$500
- End of Year -- \$6,200 (personal donations, memorials, etc.)

Open Session

- Henry Hartford mentioned that the Toledo State Hospital Cemetery Reclamation Committee is looking for some volunteers. Contact Henry or Jane Weber at jane.weber1015@gmail.com if you are interested.

Meeting Adjourned @ 4:56 p.m. by Deborah Riley-Jackson