



Minutes

Board of Trustees, Board Retreat
Brookwood Metropark
Tuesday, August 22, 2023

Call to Order – Deborah Riley-Jackson called the meeting to order at 4:13 p.m.

Roll Call – Evamae LaVoy.

Trustees Present

Jesse Baum, Tim Cummins, Raina Dawson, Amanda Denniss, Troy Deters, Warren Frary, Henry Hartford, Georgia Humbarger, Evamae LaVoy, George Monger, and Deborah Riley-Jackson.

Absent – Crystal Heft (excused).

Staff Present

Patti Robb, Executive Director
Tonalee Tucker, Finance and Operations Director
Debbie Wawrzyniak, Administrative Assistant.

Recognition of Visitors and TMWC Staff –

Katie Phillips, Peer Education Program (PEP) Director
Stacey Stubblefield, Advocacy Director
Janese Walters, Member Services Director
Amy Yarnell, Wellness and Peer Enrichment Director
Carol Johnston, Vehicle Driver.

Thomas M. Wernert Center Mission Statement was read by Amanda Denniss.

Approval of June 2023, Board Meeting Minutes

Deborah Riley-Jackson made a motion to approve the June 27, 2023, minutes as presented in the August 22, 2023 Board meeting packet. Warren Frary approved the motion. Amanda Denniss seconded the motion. Motion carried.

Committee Reports

Finance Committee – George Monger

The committee met on August 21, 2023, to review June and July 2023 Financial Statements.

June 2023 Profit & Loss Statement (included in packet)

- OHMAS Outreach Grant is favorable with \$77,497 YTD.
- MHR SB Employee Retention & Recruiting was \$24,496 this month as grant money was \$100,000 (received acknowledgement all monies were used)
- Allocations \$121,380 on target with budget.
- Grant income includes Greater Toledo Community Foundation – Care Fund and Lovell Foundation.
- Fundraising is income from Zia’s Celebrity Wait Night.
- Total income for June was \$194,270, budgeted was \$139,541 with \$54,729 over budget. YTD over budget by \$62,547.
- Payroll expense is up due to accruals for vacation and sick time carryovers.
- Transportation is higher due to van repair –new tires and some minor repairs.
- Programs up as Supper Club is increasing.
- Total expenses were \$269,495, budget \$141,609 with \$124,886 over budget due to new server, advertising/marketing and annual maintenance. YTD is \$7,663 over budget.
- This results in a profit for FY2023 of \$54,884.

July, 2023 Profit & Loss Statement (included in packet)

- OHMHAS Outreach grant continue through 9/30/2023.
- Lovell Foundation grant begin 8/1/2023.
- Total Income for July is \$134,406, under budget by \$18,116.
- Payroll is low due to the accrual being reverse.
- Insurance is higher, Contract with MHR SB provided additional limits that are required so we adjusted our coverage to meet.
- Vehicles includes Minibus radiator repair, transit brakes and connect tire.
- Program supplies are low which is typical at the beginning of fiscal year,
- Newsletter lower than budget.
- Professional Fees include Lucas County MH Services Guide and translation of brochures, these are not complete.

Total expenses for July is \$99,081, under budget by \$62,465

George Monger made a motion that Board of Trustees approve the June and July 2023, Financial Budget Statements as presented. Jesse Baum seconded the motion. The motion was unanimously approved.

Tonalee Tucker reported – Parking Lot/Fence Incident on 8/8/2023

- On August 8, 2023 a woman drove her vehicle onto the TMWC parking lot and slammed into the fence along Irving, causing extensive damage. The vehicle also drove through the garden area creating minor damage to the landscape and a gazebo pillar. The quote for repairs is \$5,203.
- Discussion followed around the following questions:

1. Would TMWC like to file charges?

Although we have the name of the woman driving the vehicle, the police have been unable to contact her. TMWC need to go to the prosecutor's office with all details and estimates and prosecutor would have to file charges. This would not guarantee that we would receive payment for the repairs.

Jesse Baum made a motion to not file charges due to the uncertainty of who the individual is and if they are a recipient of mental health or SUB services. Motion carried.

2. Does TMWC want to turn claim into insurance company?

Tim Cummins made motion to not file insurance claim. Amanda Denniss seconded. Motion carried.

3. Does TMWC want to add additional camera in area by shed and gazebo?

Question was tabled until more information is provided.

Governance Committee – Deborah Riley-Jackson

- Voting Trustee Warren Frary's third term ends in November and the extended service of Amanda Denniss, Vice President ends in January.
- George Monger Treasurer's term ends in August. George has agreed to serve until a replacement is found.

Deborah Riley-Jackson motioned to approve George Monger, current TMWC Board Treasurer to remain active on the Board of Trustees until a replacement is found. Amanda Denniss seconded the motion. The motion was unanimously approved.

- TMWC Board of Trustees will have open Voting Member Elected positions and interested candidates will have until September 15, to complete and submit an application. Applications can be picked up and turned in at the front desk. September newsletter will also publish this information.

Program Committee – Jesse Baum

- Next quarterly meeting to be scheduled.

Development and Communications Committee – Tim Cummins

- August meeting cancelled.
- Next meeting scheduled for September 13, 2023 @ 4 p.m.

Unfinished Business – Tonalee Tucker

- Glass breaks have been installed.
- Server is now installed.

New Business – None

Executive Director Report

Personnel

- Open Position: Member Services Coordinator
- Rob Cripe resigned his position as Member Services Coordinator

Staff Development/Community Relations

- Two staff are trained as certified peer supporters.
- Six staff attended OhioPRO's Peer Recovery Summit: Ohioans Thriving in Recovery! in Columbus, Ohio.
- Three staff and two members are now trained as Mental Health First Aid presenters and will be providing training to members and to the community.

Program

- Members continue to attend outings, including Flower Farm, fishing, swimming, free concerts, and trips to the park.
- Mercy Health Nurses have been here once a month, providing health assessments including blood pressure and glucose checks.
- Mercy Health Mobile mammography provided members with mammograms in July and August.
- Let's Talk About It is scheduled for Wednesday, August 23.
- CIT with law enforcement and first responders scheduled for September 20 and 21

Development & Communications

- Lovell Grant for \$50,000 approved.
- Working on several grant opportunities, including a marketing grant and a grant through Toledo Community Foundation
- TMWC participated in the following events:
 - African American Festival – Saturday, July 15
 - Let's Get Moving Toledo – Thursday, July 20
 - It's All About Love JPO Foundation Tennis Charity Event
 - Toledo PRIDE – Saturday, August 19 in Downtown Toledo

- **Upcoming Events**

- Human Trafficking and Social Justice Conference (Virtual Vendor)
- Re-entry Coalition First Wednesday (monthly)
- Out of the Darkness Walk (Suicide Prevention), October 7, Promenade Park

Open Session

Meeting Adjourned @ 5:01 p.m. by Deborah Riley-Jackson