



THOMAS M. WERNERT CENTER

FOR MENTAL HEALTH RECOVERY & SUPPORT

Minutes

Board of Trustees, Thomas M. Wernert Center
(TMWC) Tuesday, April 25, 2023,
TMWC Classroom – 4:30 p.m.

Call to Order – Deborah Riley-Jackson called the meeting to order at 4:31 p.m.

Roll Call – Evamae LaVoy.

Trustees Present

Jesse Baum, Troy Deters, Tim Cummins, Warren Frary, Henry Hartford, Georgia Humbarger, Evamae LaVoy, George Monger, and Deborah Riley-Jackson.

Absent - Amanda Denniss (excused)

Staff Present

Patti Robb, Executive Director (virtual), Tonalee Tucker, Finance and Operations Director, and Debbie Wawrzyniak, Administrative Assistant.

Recognition of Visitors and Staff

- TMWC-Members: Linda Austin, Meon Allen, and Claudia Cooper,
- Guest: Reina Dawson and Crystal Heft.
- TMWC Staff: Sarah Berendt, and Samantha Berryhill.

Thomas M. Wernert Center Mission Statement was read by Troy Deters.

Approval of March 2023, Board Meeting Minutes

Deborah Riley-Jackson presented the minutes for approval from the Marcy 2023, board meeting.

Corrections: First correction is on page 2-Program Committee, bullet 4, date is May 8, 2023. Second correction page 4-Executive Session, Evamae LaVoy made roll call prior to Executive Session beginning.

Deborah Riley-Jackson made a motion to approve the March 28, 2023, minute as presented in the April 25, 2023 Board meeting packet with amendments. Jesse Baum seconded the motion. The motion was unanimously approved.

Committee Reports

Finance Committee – George Monger

The committee met on April 17, 2023, to review March 2023 Financial Statements.

March 2023 Profit & Loss Statement (included in packet)

- MHR SB Employee Retention & Recruiting grant and OHMHAS Outreach Grant are right on budget with YTD only being 9 months of fiscal year.
- Donations no income and under budget.
- Miscellaneous income includes rental payment from MHR SB for week long Peer Supporter training and Sandusky Artisan “Faces of Recovery”.
- Total income for March is \$143,675 budget \$144,541 and are \$866 within budget. YTD under budget by \$18,198.
- Payroll expense within \$400 of budget. YTD is still under budget due to open positions.
- Staff expenses include registrations for staff and CPR training was completed.
- Stocked up on paper supplies.
- Building expense includes final payment for snow removal and Habitec deposit for glass breaks and installation.
- Total expenses were \$139,526 which is \$3,101 below budget, YTD is under budget by \$140,923. YTD is \$122,725 to the good.

George Monger made a motion that Board of Trustees approve the March 2023, Financial Budget Statements as presented in the April 25, 2023 Board meeting packet. Evamae LaVoy seconded the motion. The motion was unanimously approved.

Governance Committee – Deborah Riley-Jackson

- Crystal Heft joined the meeting, shared her background and qualifications and is interested in joining TMWC Board.
- Reina Dawson also joined meeting, gave her background and qualifications. An interview with Deborah Riley-Jackson, Troy Deters, and Evamae LaVoy will be scheduled.

Program Committee – Jesse Baum

The Committee will meet on Monday May 8, 2023 at 4:15 p.m. at TMWC.

Development and Communications Committee - Tim Cummins

Committee met April 19, 2023.

- Advocacy and Outreach training was held with members to help educate on how to express and share publicly about TMWC.
- Outreach training for board members will be scheduled.
- Community Health & Resource Fair is Friday May 5, 2023 from 9:30 a.m. to 2:00 p.m. Postcards and flyers were mailed to members and the community. If any board member is available during that time please come to support and/or volunteer.
- Video for use in the marketing campaign will finish up this week. Campaign is part of Outreach Grant and will kick off in May.
- Heart and Soul Celebrity Wait Night is Tuesday May 9, 2023 from 6:00 to 9:00 p.m. Get your ticket before it is sold out.
- No May meeting.

Unfinished Business – Executive Director’s evaluation and 2023 Goals

- *Deborah Riley-Jackson made a motion to move into Executive Session to discuss personnel issues at 4:51 p.m. Jesse Baum seconded. Evamae LaVoy took roll call prior to Executive Session beginning, with the following voting in favor: Deborah Riley-Jackson, Henry Hartford, Tim Cummins, Georgia Humbarger, George Monger, Troy Deters, Evamae LaVoy, and Warren Frary. Jesse Baum voted against moving into Executive Session.*

Board of Trustees resumed open meeting at 5:20 p.m.

Executive Director’s Report – Patti Robb

Personnel

- Newly hired Alyssa Cravens, Expressive Arts Coordinator
- Currently interviewing for Activities Specialist

Staff Development/Community Relations

- Staff and members attended funeral for Jon Weber
- All Staff Training – Manger of Human Trafficking and Social Justice Institute at The University of Toledo provided a training on human trafficking.
- Closed for All Staff Retreat – Friday, May 12, 2023 at Brookwood Metropark
- Issue Box! Theatre production of The Willard Suitcases Musical is scheduled for June 28 at TMWC and will be open to the public. Description below.

Program

- Held second Let’s Talk About It program on April 19 – Grief & Loss

- Issue Box! Theatre program on Storytelling
- Ongoing planning for May 5 Recovery TOGETHER Health & Resource Fair
- Program committee meeting is scheduled for May 8 at 4:15 at TMWC
- Ohio Corrections Officer Training in CIT – May 3 at 9:00 a.m. and 10:45 a.m.

Development & Communications

- Committee Met on April 20
- Heart & Soul Scheduled for Tuesday, May 9 (Sold Out)
- Targeting fall fundraising, including Coffee & Conversations at TMWC for both raising friends and funds.
- Upcoming Outreach Activities include a Wellness & Business Expo this weekend at St. Clements Hall; Mental Health Fair at East Toledo Family Center on May 10; and NAMI Walks on May 20.

The Willard Suitcases Musical

In 1995, a handful of forgotten suitcases were discovered in the recently closed Willard Psychiatric Center in upstate New York, untouched since their owners checked in many years before. Inspired by the photographs of these bags taken by Jon Crispin, *The Willard Suitcases* is a musical that imagines the lives that packed these bags, some funny, some strange, some tragic, and all very, very human. Some were full of objects and some were empty – but all contain memories, tales, and facets of identity.

New Business - None

Open Session

- Troy Deters suggested Friday forum to be on resume building. Deborah Riley-Jackson referred to Cherry Street Mission Life Revitalization Center at old Macomber building, Ohio Means Jobs, and other local resources that exist and have programs to help build resumes.
- Linda Austin suggested “assist button” for handicap doors to bathrooms. Patti stated that we are already looking into the cost of this.
- Claudia Cooper shared how much she loved the art program and hopes a new coordinator starts soon so members can work on their projects. She would like more time to work on her art projects.

Meeting Adjourned @ 5:43 p.m. by Deborah Riley-Jackson